

### FMLA Eligibility Calculation

Employee's Name: \_\_\_\_\_

Employee's Position: Teaching Assistant

Anticipated Date of FMLA: \_\_\_\_\_

Hours per Day Worked	6.75
# of Days Eligible to Work	182.00
# of Days Absent *	
Net Days Worked	
Total Hours (Days Worked x 6.75 hrs)	
PD Hours (Annually)	20.00
Faculty/Department/Grade Level Hours (Annually)	14.00
P/T Conference Hours (Annually)	5.00
Back to School Night	2.00
Other Approved Professional Development	
Other Approved Activities	
<b>Adjusted Hours</b>	

\* Includes sick and personal days

Other approved activities include but are not limited to: Clubs, Coaching, Home Tutoring, Parent Expo, Summer School, STEAM Night, and Chaperone.